

PETERS TOWNSHIP SCHOOL DISTRICT

ALTERNATIVE TRANSPORTATION FORM

The Peters Township School District understands the needs for alternative transportation arrangements and/or schedules. The District is willing to consider the request of parent(s)/guardian(s) who have specialized transportation needs for any number of valid reasons (ie) childcare, split custody agreements. Provided the following criteria are met.

1. **Transportation is within the District Boundaries.**
2. The established bus route does not have to be changed or extended.
3. An existing stop is in the area.
4. Students can have a different pick up than drop off assignment. The district recommends a consistency with alternative schedules to avoid confusion. Drivers are not responsible for individual student's schedule.
5. Request must be approved by the Transportation Director prior to being assigned to a route.

Student Name: _____ Grade Level: _____ Building: _____

Home Address: _____ City: _____ Zip Code: _____

Parent/Guardian: _____

Contact Phone Number: _____

Contact Email for notification of approval: _____

Parent Signature: _____

Requested Location for Pick-up or Drop-off:

Name: _____ Phone #: _____

Address: _____

City: _____ Zip Code: _____

This Transportation Request is for:

_____ AM – Arrival only (student will be taken home on their scheduled PM bus – Monday – Friday).

_____ PM – Departure only (student will be picked up at home on their regular scheduled AM bus – Monday – Friday)

_____ Both Arrival and Departure – Monday – Friday

_____ Other – Please specify below in detail the requested schedule for transportation.

Effective Date Transportation is Needed: _____

(Please note changes in Transportation will take at least 3-5 days)

Reason for Specialized Transportation Request:

If your request is approved you will be notified by email. Please allow substantial time for your request to be processed, at least five (5) working days.

Transportation Approval: _____

Date Approved: _____

Date Contacted: _____